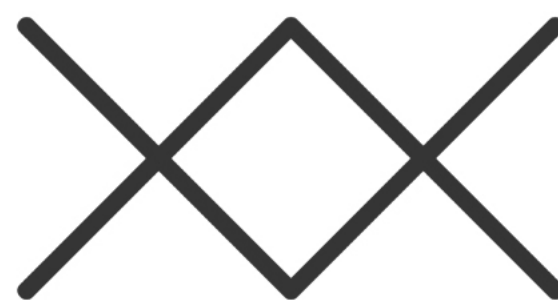


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# STUDIO



FEMINISMS + ART + TECHNOLOGY + SOCIETY

Studio XX team is growing! We are now looking for an [Archivist and Web Integrator](#), and a [Cultural Mediator](#).

**Deadline to apply: July, 19th, 2019.**



Studio XX is seeking someone who wants a first work experience in the domain of archives and culture to contribute to the development and updating of the centre's digital and paper archives.

In 2008, the centre launched the online archive project [Matricules](#): an image-interfaced database consisting of more than 5000 Studio XX documents (texts, audio, video, images), which offers the community an artistic perspective of its trajectory. [Matricules](#) highlights the unifying link of the organization's three core concepts: art, feminism, and technology. Conceptualized from the image of weaving and the principle of inclusion innate to feminism as well as open source software, this unique community narrative space is founded, in part, on the need to take ownership of our stories and the tools used to tell them. It is also founded on the desire to welcome a multitude of voices by giving them visibility. In 2015, our platform was redesigned and migrated to WordPress in order to meet the current Web standards and to facilitate archival access to the general public as well as to researchers.

In collaboration with the Archives Coordinator and the Communications Coordinator, the Archivist and Integrator will carry out the following tasks:

## 1 – DIGITAL ARCHIVES

- Digitize, catalogue and publish content (newsletters, audio, photos, video, text, etc.) created as part of Studio XX's regular programming in accordance with the system detailed in the [Matricules](#) guide;
- Digitize, catalogue and publish content (audio, photo, video, text, etc.) created as part of Studio XX's [HTMilles festival](#) in accordance with the system detailed in the [Matricules](#) guide;
- Digitize, catalogue and publish content (audio, photo, video, text, etc.) created as part of Studio XX's program [XX Files](#) in accordance with the system detailed in the [Matricules](#) guide;
- Ensure that the catalogue and online content are up to date;
- Update the [Matricules](#) guide to reflect recent changes made during the platform migration;
- Document problems and possible improvements to the current [Matricules](#) system;
- Revise and define the metadata (keywords) of the archival documents;
- Archive the 10 years of Studio XX's digital review [.dpi](#) using the Webrecorder system;
- Deposit the final [.dpi](#) review files at the [ARTEXTE](#) centre;

## 2 – PAPER ARCHIVES

- Sort and organize Studio XX's paper archives using the protocol agreed upon with the Communications Coordinator;
- Ensure that the paper archives deposited to ARTEXTE on behalf of Studio XX are up to date;
- Prepare any missing archives to submit to ARTEXTE as a deposit.

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As part of our educational program, Studio XX is seeking a Cultural Mediator to help facilitate our activities for young audiences.

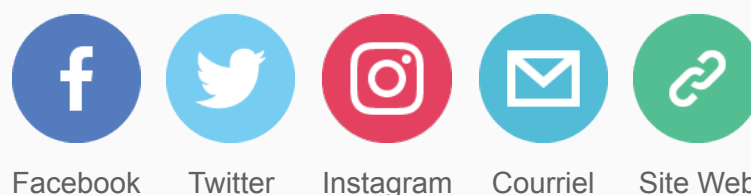
Since 2015, the studio has been developing a diverse program of educational activities that encourages audiences to meet the artists and their work. From 2015 to 2018, the [Media Arts for Families](#) offered more than 30 media arts creation activities (digital and electronic) during which families had fun with artists, designing works related to their specialties. These creation workshops invited children and adults to discover digital and electronic arts, to learn, and to share their own perspectives based on a principle of equal competence and using a playful and participatory approach.

Since we're expanding our educational endeavours, the Mediator will work in collaboration with the Mediation Coordinator to develop a program of activities for local primary and secondary schools as well as design an education kit.

The successful candidate, in collaboration with the Mediation Coordinator, will be responsible for the following tasks:

- Design the education proposal for local primary and secondary schools;
- Implement an education kit (physical and/or digital) in line with Studio XX's Slow Tech programming;
- Write communication texts for promotional documents addressed to English and French schools;
- Facilitate communication with teachers to build a network of participating schools;
- Host the workshops at Studio XX or in educational institutions;
- Coordinate workshops with artists when necessary.

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